



DEVON RUGBY FOOTBALL UNION

Management Board Minutes

Date: 24th September 2025

Venue: MS Teams Virtual Meeting

Present: Chris Forster, Simon Farmer, Rob Masters, Nicola Vaughan, Graeme Gillard, Sas Huntwood, Keisha-Ann Down, Sian Brooks, Glenn Channing Tim Warren.

Apologies: Simon Fuller, John Drew

Declaration of Interests

None

Minutes of Last Meeting

Reviewed and approved by the Management Board

Actions

1. Director of Finance to circulate updated budgets to all Directors who will then plan their section of the Local Rugby Plan (LRP)
2. Reserve Policy approved and now to be implemented. Non-reserved monies can be bid for by Directors for specific projects
3. To promote the RFU women, 20-25 volunteer programme. Closing date 12th October
4. Directors to liaise with Nicola re access to CB Portal
5. All to promote RFU workshop on Sponsorship that will take place at Cullompton RFC
6. Sas - Fisherman's Cup Finals Day needs to change as clash with Development Days
7. Sian/Tim to apply for RFU County Division Two places in both Men's and Womens Senior teams
8. Sian to audit kit available for use and identify gaps
9. Sian/Jamie to hold online engagement meeting with Head Coaches to share Rep Rugby plans
10. Sian to confirm Tamar Cup date with Cornwall RFU. Possible Easter weekend clash given the success of the Cornwall hosted game this year

11. Tim to rearrange date of South Devon Club Voice meeting

12. All to suggest possible questions for the South Devon Club Voice meeting.

Additional Points

Draft budgets for each Directorate circulated and final copy this weekend will allow Directors to plan their contributions to the LRP. Guidance will be provided by Director of Finance. Additional funding will be sought through Commercial Lead.

Confirmed that some sponsors will want to focus on specific Directorates and their activities. This is fine, if approved by Management Board.

Directors' updates to include financial position to account for spend. Note: spending must be completed within timescales as RFU will be monitoring this.

Reserves Policy was presented by Director of Finance and approved by the Management Board. Non-reserved monies will be available for Directors to bid for.

Glenn updated on the Development Team which includes Joel leading on the coaching conference to take place at Bicton, Garnet on projects and Mark on volunteer recognition.

Chris stated that DRFU cup competitions are about to start. A few clubs have pulled out of the national cup competition that has started (some not aware they were entered!). The league season still has not started for some clubs. This impacts on club viability and player enthusiasm.

Graeme updated on age-grade competitions, which Sas will take the lead on going forward.

After a couple of weeks of relative quiet, discipline has become an issue this week with a few citing's being made, Match Official Abuse forms received and Red Cards issued.

Sian discussed the girls PDG Assessment Day (103 for 41 places = 15x Yr.11 and 26x Yr.10 students). Team Managers and Head Coaches for teams now in place.

Confirmation that we will enter Division 2 for both Senior Men and Senior Women teams.

NEXT MEETING: 12th November Teignmouth RFC 7pm (Club Voice Meeting)